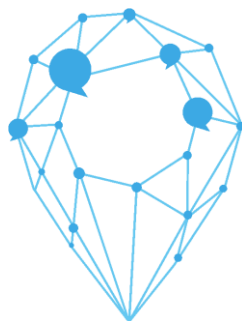




Concept Note

APPLICATION FORM



EUROPEAN
YOUTH
CAPITAL

2024

DEADLINE: 17th January 2020 (23:59 CET)

www.europeanyouthcapital.org

Applications to: eyc@youthforum.org

Please note that the page limit must be **STRICTLY** respected: **The answers to the questions from 4 to 11 cannot exceed 15 pages limit.**

Please note that all photographs¹ have to be added in the Annexes.

Please note that all information, including Annexes, has to be provided in English.

Applications ignoring these requirements will not be considered eligible.

Applications and documents submitted after the deadline will not be considered eligible.

¹ As photograph we understand a picture produced using a camera, thus any kind of graphs, charts etc. that would help to make the application clearer and together with the written text do not exceed the page limit are welcome. Source: Cambridge Dictionary, <https://dictionary.cambridge.org/dictionary/english/photograph>.

EUROPEAN YOUTH CAPITAL CONCEPT NOTE

1. APPLICANT

Municipality	Lublin
Region	Lublin Region
State	Poland
Total population	339 000
Population under 35 years old	83 961

2. MUNICIPAL LEGAL REPRESENTATIVE

Surname	Żuk			
First Name	Krzysztof			
Position	Mayor			
Address	Street/Number	Postal Code	City	State
	Pl. W. Łokietka 1	20-109	Lublin	Poland
Phone	+48 81 466-20-00			
E-Mail	prezydent@lublin.eu			
	Municipal Service Coordinator			
Surname	Kulińska			
First Name	Agata			
Position	President's Plenipotentiary for Children and Youth			
Address	Street/Number	Postal Code	City	State
	Pl. W. Łokietka 1	20-109	Lublin	Poland
Phone	+48 81 466-16-62			
E-Mail	akulinska@lublin.pl			
Webpage of the city	www.lublin.eu			
	Contact person (if different than the two persons above)			
Surname	Aleksandra			
First Name	Kulik			
Position	Project coordinator			
Address	Street/Number	Postal Code	City	State
	Lubartowska 24	20-085	Lublin	Poland
Phone	+48 690 008 018			
E-Mail	aleksandra.kulik@sempre.org.pl			

3. SUPPORTING YOUTH STRUCTURE(S)²

Name of Organisation	Młodzieżowa Rada Miasta Lublin (Youth City Council)			
Address of Organisation	Street/Number	Postal Code	City	State
	Pl. W. Łokietka 1	20-109	Lublin	Poland

² Please refer to the Annex II for clarification.

Phone	+48 81 466-16-62			
E-Mail	mrm@lublin.eu			
Web page	www.lublin.eu			
	Contact Person			
Surname	Jastrzębski			
First Name	Filip			
Position	The Chairman of the Lublin the Youth City Council			
Address	Street/Number	Postal Code	City	State
	Pl. W. Łokietka 1	20-109	Lublin	Poland
Phone	+48501024806			
E-Mail	jastrzebskifilip@interia.pl			

Applicants are invited to be clear, concise and sharp answering to the questions provided in the "Concept Note Application Questionnaire" and developing a convincing narrative.

The applicants should assess the feasibility of a proposed concept and emphasize the added value the title would bring to the applicant city and not only in the youth field.

Some things to keep in mind:

- *The Concept Note has to be written in Arial 11-pitch font.*
- *The Concept Note has to be submitted both in Word and PDF files.*
- *The Annexes in the question 12 are mandatory. However, the applicants can submit additional Annexes as they see fit. Annexes do not count in the 15 page limit for questions 4-11. Neither the answers to the questions 1-3.*
- *The applicants can design their application, including the cover page the way they want. However, the order of the questions has to remain as in the Concept Note template.*
- *Support letters or any other documents sent by the applicants to the European Youth Forum after the application deadline and not as a part of the application package are not be considered and forwarded to the European Youth Capital Jury.*

Finally, the applicants should keep in mind that this is only an initial concept note: in case the city is being shortlisted it will have a chance to present its application in greater detail in the second application round.

4. HISTORY & PAST PERFORMANCE (max 2 pages)

As the competition for EYC 2023 is not over yet due to unexpected circumstances, we have decided to run for 2024 title. It doesn't mean we don't believe in winning 2023 title. We do and we want it! It is to show our determination to use every chance and secure every possibility not to lose a great opportunity for young people of Lublin. We also want to show our commitment to goals and motivation that drove us throughout 2023 competition.

What has changed in this application, what is the added value?

Most importantly as we've gone through almost full 2023 process we have developed a unique dialogue and partnership with young people and youth organizations. We believe we can show it even clearer and more convincing.

The process also taught us to be more precise in showing Lublin inclusiveness policies and activities when it comes to those with fewer opportunities, especially minorities such as LGBTQI+ group. We want to present more direct and clear information on this.

Last but not least we have improved several specific areas of our application and described it in, we believe, clearer way.

Is this application better than 2023 attempt?

It is very similar. We are coherent and believe in a quality of what we have delivered in 2023 process. That doesn't mean there is no space for improvement. If there is one sentence to describe the difference between 2023 and 2024 applications we would say it's more mature – it comes from greater experience.

Lublin is a city of youth. Lublin is youth. Attracting young people has always been important to us. This attitude increased in recent years and youth policy is one of the City's key priorities and important element of long-term vision emphasized e.g. in Lublin Development Strategy 2013-2020 and Lublin 2030 strategy among others.

As the biggest city in Eastern Poland and one of country's top educational centres (5 public universities and 4 colleges), Lublin pays a lot of attention to implementation of youth friendly solutions and a practical dimension of youth policy.

Here we'd like to present key results of this approach introduced in Lublin within last years:

1. Youth City Council

The Lublin Youth Council was established in 2006 to strengthen the citizens' attitude of Lublin's youth and education in the framework of democratic processes. It is elected by and from among the students of secondary schools in Lublin. The Youth City Council is independent from Municipality and undertakes various initiatives aimed at strengthening civic attitudes and supporting the activity of young residents of Lublin. It statements and actions often refers to those with fewer opportunities, supporting e.g. LGBTQI+ groups. It also supports student governments in their activities by organizing training, conferences and projects.

Great examples of such initiative is "Youth in Politics - Youth Policy" project, where council members in cooperation with young people from Lublin developed over a dozen recommendations for the Mayor of Lublin in the field of youth activity, activities of student councils and career counseling.

The activity of the Lublin City Council with each term is increasingly significant, focused on supporting young people in their development as well as city authorities in communication with young residents.

It is important to emphasize that members of Youth City Council together with youth organisations representatives play crucial role in preparing this application and are key players in our efforts for winning EYC title from the very beginning in 2019.

3. Youth Civic Budget

There has been Youth Civic Budget created by and for young people in Lublin and they are also entitled to vote and apply their own projects in Civic Budget of the City. Lublin's Youth Civic Budget creation was initiated by Lublin Youth City Council in 2019. From then on each non-formal group of young people in Lublin can apply for funds to implement their projects, deal with issues important for them and play more active role in their communities. First edition of the budget was implemented in cooperation with youth organisations and became a big success. The budget was managed by youth organization – TEAM Teatrikon Foundation.

It is important that the postulate of creating youth civic budget was one of the key recommendations of the above mentioned "Youth in Politics - Youth Policy" project. One of important elements of EYC process was from the beginning to secure the future of Youth Civic Budget.

4. Children and Youth Committee

In 2018 Children and Youth Committee was appointed by the Mayor of Lublin to strengthen the city's efforts to build a youth policy developed through a dialogue between the authorities and the residents. Committee consists of representatives of young people, youth organisations and local authorities. There are regular monthly committee meetings on topics such as youth activity and forms of supporting it. Committee also cooperates closely with Youth City Council and Mayor's Office, overseeing city's youth policy.

5. Centre for Youth Information and Development

Opened in 2013 and run independently by local youth organisation – Sempre a Frente Foundation, Centre became one of the strongest youth centres in Poland serving/supporting over 5000 young people a year and giving them a variety of free of charge options providing:

- Youth information
- European Solidarity Corps volunteers hosting and sending centre
- Youth development groups
- Psychological support
- Possibility to participate in national and international youth projects such as youth exchanges
- Surveys on youth situation in Lublin region

6. Youth organisations and European dimension

There are about 100 active organisations in Lublin. Many of them are directly and indirectly involved in supporting young people and youth activities. Youth organisations actively participate in creating and implementation of city policies especially through cooperation with Public Participation Department and Culture Department. Along with Sempre a Frente Foundation which ignited the application process, key youth organizations involved in preparing this application are: TEAM Teatrikon, Fundacja Sztukmistrze, Fundacja 5Medium, Fundacja InsideOut.

There are over 200 projects/ initiatives a year that are the results of cooperation between Municipality and youth organisations.

As the leading city of its region Lublin is also active in European youth dimension with:

- Regional Eurodesk Network Information Point (winning national „Best youth information” title in 2018 and 2019)
- Regional Erasmus+ Information Point
- Having one of the highest numbers of Erasmus+: Youth sector projects (per capita) implemented yearly specifically by youth organisations with 21 projects awarded in 2019 by European Commission
- Implemented over 40 international projects with over 60 international partners in 2019 itself

7. Academic Support Department and Lublin Students Council

Lublin academicity is treated as one of the city's development pillars. Supporting university students community has great importance, that is why Municipality of Lublin has separate Academic Support Department working within academicity, city internationalization and building relationship between city, education and business on daily basis.

To support and give more importance to the voice of large community of local and international students of Lublin in 2020 the process of forming Lublin Student Council has begun and it will be finalized in 2021. Student Council will cooperate closely with Youth City Council and Mayor's Office, overseeing city's youth policies and taking active part in EYC actions.

5. SITUATION FOR YOUNG PEOPLE

Despite many positive changes throughout last years the situation of young people in Lublin is not perfect. Knowing that a lot has already been done (as mentioned above) here we'd like to focus on what still needs to be done.

Sempre a Frente Foundation, a local youth organisation conducts yearly analysis of Lublin youth based on polls and questionnaires (between 200-500 young people questioned each year) starting from 2014.

Main weaknesses and challenges named by young people in 2018 and 2019 surveys (over 500 young people aged 13-25 participated) are:

- lack of youth information (81% indications in 2018, 78% in 2019)
- not sufficient funding of youth initiatives (75% indications in 2018, 89% in 2019)
- lack of informal city space dedicated to young people (71% indications in 2018, 78% in 2019)
- no information on city youth policy and activities (68% indications in 2018)
- insufficient number of social involvement possibilities (59% indications in 2018)
- lack of dedicated and clear youth policy document (54% indications in 2018)

There have been also a series of consultations organised by the Municipality with young people in 2019 and 2020 as a part of preparing Lublin 2030 strategy and EYC 2023 application (over 300 young people from Lublin participated) Key recommendations from young people are:

- to create a friendly city's youth space
- to create a coherent information system for young people (webpage, mobile app, labelling system)
- to enable more practical focus of Youth City Council and Youth Committee
- to organise more direct consultations with young people
- to create coherent and youth dedicated policy with Municipality obligation to implement it
- to develop cooperation with minorities groups representatives, including LGBTQ+ community

Young people in Lublin and, more broadly, in Poland, deal with the education system that does not meet the needs and "does not catch up" with contemporary knowledge in the field of developmental psychology, pedagogy. It also does not catch up with the modern digital and information world, contemporary labor market needs or civilization needs (which was largely proven by the lockdown situation). They fight for subjective treatment, independence, the right to co-decide about their world, the space in which they function, for free time to develop their interests, passions, talents, or simply to meet friends and friends. In addition, they increasingly face difficult and crisis situations that are difficult to deal with on their own or as part of their peer resources, so they need the support of psychologists, educators and other specialists in the field of physical and mental development and health. Important aspects here are the issues of discrimination - or more broadly unequal treatment - of peer violence, stigmatizing otherness, most strongly experienced by LGBTQI+ youth; hate and verbal aggression, issues of navigating in a hybrid (digital-real) reality.

Poverty and exclusion because of it (young people do not have the opportunity to work, many environments working with disadvantaged youth talk about the need to create facilities for children aged 13+ to earn their own money (e.g. in the form of cooperatives in schools, etc.) Young people in Lublin work to create spaces they need, participate in meetings, strive for their rights and the rights of minority groups from the position of the Youth City Council or organizations established for this purpose - informal groups (Equality March Association in Lublin, Youth Climate Strike Lublin).

Youth energy in Lublin wakes up again. Lublin needs it as well as new thinking about the role of young people in co-managing the city, joint creation and implementation of the offer, activities for the development of the local community. We are all aware of the fact that the

city's future depends precisely on how young people connect with the city and engage in its development.

As a part of the consultations for the EYC title, young people said that they want Lublin to be **innovative, tolerant, green and full of opportunities for development**, they need, among others:

- better access to information, e.g. on the opportunities offered to them by the city,
- opportunities to join the discussion and take real action for the benefit of the city, mutual learning from each other (city <-> youth) in areas such as: education, common space, sense of security, environmental protection, climate crisis, tolerance, equality, accessibility, inclusiveness,
- improving the quality of education and the possibility of using the city's offer for young people with disabilities, special development and educational needs, opportunities to get to know each other and work together,
- opportunities for the city to act and use the potential of young people, giving space and tools, skills to strengthen this potential - supporting active young people creativity of young people, promoting youth initiatives, events that will result directly from the interests and needs of young people,
- places that they themselves will be able to co-create and manage "Lublin youth needs their space where they could develop in a calm way, without the pressure of adults",
- education of the future - inclusive, based on openness, subjectivity, empathy, cooperation and creativity,
- knowledge about the possibilities of further development and support in the field of choosing, following development paths, finding a good, satisfying job

Despite difficult situation some actions have already been taken.

One of the examples is "Study in Lublin" programme established in 2012. Due to demographic gap number of young people is decreasing constantly from 2009. The aim of the programme is to attract international students to local universities. As a result of the city and universities cooperation number of international students raised from less than 2000 to 6700 in 2019/20. <http://study.lublin.eu/en/>

There is a total number of 60000 students in Lublin – about 18% of city's population.

Lublin IT Upland is another example of successful cooperation of schools, universities and city administration. Growing IT business in the last 10 years has made huge need for IT students. The aim of the programme is to encourage youths to choose maths at schools, study IT courses at local universities and then work in one of fifty IT companies in Lublin. Coordination of activities in the area of youth helped universities attract more students at IT faculties and local companies to hire more employees. <http://lwit.lublin.eu/en/>

Lublin runs schools at all levels and is important educational center. We try to attract and keep talents in Lublin: Scholarship Programme for students and Ph.D students, supporting pupils who took part in science competitions and Mayor's Prize for the best diploma are highly important in Lublin's strategy.

EYC 2024 preparation draws also from renown and high quality activities of local youth organizations such as:

- Fundacja Sztukmistrze
- Fundacja TEAM Teatrikon
- Fantasy Festival Falkon
- Fundacja 5 Medium
- Fundacja InsideOut

We are going to use EYC process to fasten and scale up above mentioned activities and create many more to help us deal with described challenges. We consider EYC as a challenge and opportunity to improve and to deliver more than an award.

6. MOTIVATION

The idea to run for the title came from youth organization representatives. After the idea of EYC had been supported by Youth City Council and accepted by the city officials, we started preparations. That culminated in a real joint effort. We'd like to strongly emphasize that both idea of applying for EYC, main assumptions and the final shape of the application come from young people and youth organizations. The role of Municipality is supporting and securing this unique partnership. The coordinator of this phase of application is also local ngo member, not city official – Aleksandra Kulik. The strategic partner of this process is EYC 2023 title run originator – Sempre a Frente Foundation.

We consider winning European Youth Capital title as a huge boost up for importance of youth issues in Lublin with the benefits for all key stakeholders: young people, local authorities, youth organisations and inhabitants.

Our vision is to make Lublin a Polish Youth Capital as the most youth-friendly city in Poland but also a leader in implementing youth policy not only in Poland but also in Eastern Europe. We want to achieve this until 2030.

We could describe key assumptions of this visions in 3 words:

- Partnership – to fully involved representatives of different groups in the process
- Synergy – to think of EYC idea and programme in a coherent way
- Community – to include city's inhabitants with a special care for those with fewer opportunities in the process

To achieve our vision, we have named our main goal as:

To increase the social and civic participation of young people by forming a sense of belonging and synergy with the city.

Starting with our vision and the main goal, we have identified some specific internal and external goals behind this application:

Specific internal goals (focused on the inside of the city):

- to create coherent and comprehensive city youth information system (web pages, labelling, apps, etc.)
- to open a city-owned modern youth spaces that meets the needs of young people
- to create a consistent city's youth policy structure
- to design a programme for young people – a coherent list of Lublin's offering for young people responding to specific needs, including some existing mechanisms and schemes as well as new ones (such as youth projects, cultural portfolio, voluntary service opportunities and others), developed jointly with the residents and organizations.

Specific external goals (focused on city's outside environment)

- to become a leader of youth policy and dialogue between young people and decision makers in Poland
- to become Poland-first European Youth Capital – as a chance to lead the “youth change” and most youth-friendly Polish city.
- to be a “Convention Centre” for young people from inside and outside the EU: from East and West, to create chances and opportunities for international youth cooperation.

To make this happen want to connect EYC title and full application with main assumptions of Lublin 2030 strategy in the field of youth to make both documents consistent and complementary and secure impact and long term legacy of EYC.

We consider EYC application process as an ignition for a real change and in a way we want to “use it” to bring our plans to life. However most of all we believe that our goals are well suited with EYC assumptions and together we can create a great sense of synergy that will bring both the city of Lublin and EYC title up on upper level.

To achieve above assumptions we decided to divide our programme into 3 programme areas described in section 7:

- City for youth
- Youth for the city
- Youth and the city

Our vision, assumptions and goals are results of cooperation of a group of stakeholders:

- young people
- youth organisations representatives
- local authorities
- minority groups representatives

There have been following activities in the process of defining our strategy taken between October 2019-January 2021 with:

- 45 thematic and environmental meetings
- 34 events carried out in the form of mobile points, open meetings in the districts and future games and workshops
- 5 open consultation meetings (approx. 300 pax)
- 5 EYC team meetings (15 people: youth, youth organizations and local authorities representatives)
- questionnaires distributed among young people (approx. 400) on their needs, visions and recommendations

7. EUROPEAN YOUTH CAPITAL PROGRAMME

Main assumptions of EYC comes from EYC 2023 vision and goals and can be described in 3 programme areas:

1. City for youth

A wide range of **activities designed by Municipality for young people** such as youth space, youth programme, etc.

2. Youth for the city

Young people’s contribution into city’s development: projects/ initiatives designed and implemented by young people in the city space, volunteers engagement into EYC preparation and implementation.

3. Youth and the City

A cooperation and **partnership between Municipality, young people, youth organisations and wide range of stakeholders** in designing and implementing joint activities such as international exchanges, consultations, work on youth policy documents, organising conferences and joint projects.

Those programme areas are coherent with EYC main assumptions (partnership, synergy, community).

Detailed programme of the EYC will be presented in full application and will include approx. 80 different events and activities. Here we mention some of key activities that will take place during implementation of the EYC:

- **Youth Space:** an interactive and non formal youth space co-created and co-managed by young people themselves offering wide range of non-formal education activities
- **Interactive Youth information system** (labeling, app, website etc.)
- **European Youth Week** celebrations (a week of celebrating international youth week)
- **Youth and Children Support Centre** – a complex support centre for young people from difficult backgrounds (violence, alcohol, drugs) and psychological problems eg. depression: therapeutical groups, individual support, secure line, secure phone, elements of non-formal education, complex cooperation with courts, Police, city institutions – in strong cooperation with the biggest Polish children and youth organisation – Empowering Children Foundation <https://fdds.pl/empowering-children-foundation/> and leading local youth organisation Sempre a Frente Foundation www.sempre.org.pl
- **LGBTQI+ youth psychological and social support groups**
- **Tolerance Programme** - open series of workshops and meetings designed and led by independent trainers from local and national ngos focused on widely understood tolerance: cultural diversity, acceptance, immigrants, tolerance attitude, human rights, gender equality
- **International Disabled Youth Art Festival**
- **Youth City Council Award** for extraordinary performance in implementing youth policy
- **Youth City Activator** – program for young people from Lublin - 20 youth initiatives implemented in a city space throughout the year
- **Unity in Diversity Programme:** educational programme in local schools + march for tolerance and diversity
- **Your Climat is my Climate:** educational programme regarding threats of climate changes implemented in local schools + annual youth conference on climate issues
- **Lublin School for Young Leaders** - a series of development training for young people supporting their social and civic leadership.
- **Streets of youth** – streetwork programme for young people with fewer opportunities
- **Carnaval Sztukmistrzow** connected with EYC
- +10 **youth exchanges** Erasmus+
- +8 **youth trainings** Erasmus+
- **European Youth Forum's** meeting
- **Polish Youth Organisations Council** statutory meeting
- **Youth Voice coalition** statutory meeting
- **European Parliament Simulations**
- **Let's make Trututu – Educational programme: the young teach younger**
- **Youth City Council Award** for extraordinary performance in implementing youth policy

- **Youth City Activator** – program for young people from Lublin - 20 youth initiatives implemented in a city space throughout the year
- **Unity in Diversity Programme:** educational programme in local schools + march for tolerance and diversity
- **Your Climat is my Climate:** educational programme regarding threats of climate changes implemented in local schools + annual youth conference on climate issues

In addition to above mentioned, there will be activities prepared by youth organizations listed in Section 5 included in the programme.

Frame programme timetable (detailed timetable to be presented in full application):

Activity	Period of time
Youth Space opening and youth programme implementation	from 2023
Interactive Youth information system in Lublin	from 2023
European Youth Week celebrations	2024
Carnaval Sztukmistrzow – special edition	2024
Youth and Children Support Centre	from 2022
LGBTQI+ youth support groups	from 2022
Tolerance programme	from 2022
Polish Youth Organisations Council statutory meeting	2024
Youth Voice coalition statutory meeting	2024
+10 youth exchanges Erasmus+	annually starting from 2022
+6 youth trainings Erasmus+	annually starting from 2022
European Youth Forum's meeting	2024
European Parliament Simulations	annually starting from 2022
Youth City Council Award	annually starting from 2024
Youth City Activator	2023-2024
International Disabled Youth Festival	annually starting from 2024
Lublin School for Young Leaders	annually starting from 2024
Unity in Diversity Programme	Annually starting from 2024
Your Climate is my Climate Programme	Annually starting from 2024
Streets of youth	Annually starting from 2023

8. YOUTH PARTICIPATION

Over 150 days of preparation, over 50 young people directly involved, over 150 involved schools, institutions and organizations, 5 consultation rounds, more than 200 submitted projects and ideas, 83 pages of applications submitted in three EYC 2023 rounds), over 90 letters of support from youth councils, towns and communes, including partner towns and institutions and organizations. **This is youth participation in a nutshell.**

As mentioned in the beginning we treat this process as a smooth continuation of 2023 efforts (with a strong believe we still can make it in 2023). The energy we managed to create is immense and we are not gonna lose it.

In this particular situation young people are our key stakeholders. Nothing is possible (and nothing makes sense) without our real involvement and participation. Here we'd like to present it during different phases of the application process.

1. Initial decision and development of the concept note

As mentioned previously the initial idea to apply for EYC comes in 2019 from local youth organization – Sempre a Frente Foundation. A group of young people connected with youth organizations and Youth City Council gave also main assumptions to this concept note.

Young people participated both in full EYC 2023 application process and in every preparation meeting together with Municipality and youth organisations representatives.

What is also unique is the fact, that, similarly to 2023 process, coordination of this concept note was given not to Municipality representative, but youth organisation representative. It is true to say that young people play absolutely key role in this part of the process.

Role of young people in this phase:

- preparing the idea of the concept note (on the basis of evaluation of 2023 process)
- co-creation of concept note
- participating in preparatory meetings
- participation in Lublin 2030 surveys

2. Preparation of EYC

Role of young people in this phase:

- members of EYC Council
- coordinator of final application
- members of volunteers team
- questionnaires and surveys on needs and expectations

3. Implementation of EYC

Each activity mentioned in section 7 has been proposed, co-proposed or accepted by young people and youth organizations. They will also be involved in implementation of each activity. It is important to mention that apart from EYC volunteers team there will be many more volunteers involved in many EYC 2024 activities. We estimate that in all activities during implementation phase there will be around 600 young people involved as members of volunteer teams, staff, or organizational team.

Role of young people in this phase:

- members of EYC Council
- members of volunteers team and EYC Office (about 60 people)
- members of monitoring and evaluation team and every other management team described in section 9
- designers of 20 youth initiatives
- participants of youth exchanges and trainings
- recipients of all planned activities

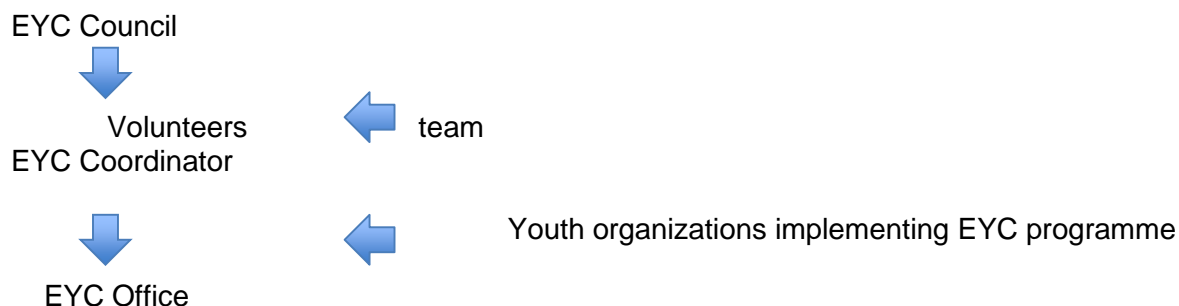
4. EYC follow up

Key role of young people in this phase:

- Monitoring and evaluation of implementation of youth policy implementation
- Securing programme implementation after 2024
- Evaluation surveys

9. MANAGEMENT

The simplified managing structure has been improved comparing to 2023 run and will be as following:



	Members	Functions
EYC Council	9 members: 4 municipality, 2 Youth City Council representatives, 2 youth organisations representatives, 1 Sempre a Frente Foundation representative	<p>The EYC Lublin 2024 Council supervising the work of the coordinator and the working team will be responsible for the entire implementation of the tasks.</p> <p>The Council will be composed of at least 9 people representing the main institutions concerned:</p> <ul style="list-style-type: none"> - a maximum of 4 people representing the City of Lublin, appointed by the Mayor of Lublin City from among the following: officials responsible for youth policy, city councillors and teachers of Lublin schools; - at least 2 people representing youth organizations and circles and acting for the benefit of young people appointed by the Public Benefit Works Council of the City of Lublin - advisory body dealing with the functioning of non-governmental organizations in Lublin; - at least 2 people appointed by the Youth City Council of Lublin; - 1 person representing the strategic partner of the City of Lublin, the Semper a Frente Foundation, originators of Lublin's efforts for the EYC title, a leading youth organization in Lublin.

EYC Coordinator	Voted by the Council	Coordination of each phase of EYC implementation, risk management, overall management. Reporting to the Council
EYC Office	6 people: 2 municipality, 2 young people, 2 youth organisations	The EYC office will be the site for the implementation of EYC program lines. It will be managed by the EYC Lublin 2024 coordinator, elected by the Council and formally employed by the City of Lublin. It will employ people responsible for individual EYC program lines. It will also be a place open to the activity of young people. The office will be responsible for selecting the implementers of specific activities in open procedures and will cooperate with institutions implementing their proprietary programs selected for the final application of the city. The EYC office will also be responsible for selecting the entity that evaluates the entire EYC process, prepares research tools and performs individual research elements. This will ensure the possibility of quick reaction and corrections in the activities of the Office and entities implementing the program.
Youth organizations implementing EYC 2024 activities	At least 20 youth organizations involved in EYC programme.	Some of the contractors of the elements of the EYC event program in Lublin will be known due to the proprietary nature of the proposals that will enter the final version of the application. The rest of the program will be the responsibility of institutions and organizations selected by the EYC Office in specially announced competitions for the

		implementation of individual elements of the program.
EYC Volunteers team	Up to 50 recruited volunteers + approx 400 volunteers dedicated to planned activities.	Supporting of EYC Coordinator and office. Reporting to dedicated Office member or Event coordinator.

Main management areas have been named with each office member responsible for one area with a small team of volunteers divided into sections:

- Programme
- Communication
- Volunteers
- Monitoring and evaluation
- Partners
- Financing

We will ensure that 50% of youth and youth organizations representatives in all management structure will be coming from marginalized and disadvantaged groups.

10. IMPACT AND LONG-TERM LEGACY

Immediate, most important, and measurable effects having an impact on the situation of young people:

- youth policy strategy
- pioneer youth information system (youth app)
- designed budget line for youth initiatives
- youth spaces
- Child&Youth Support Centre
- LGBTQI+ support system
- inclusion of those with fewer opportunity via range of dedicated activities
- Recognition for young people impact and importance to the city
- + all the "soft" impact that will be measured regularly during the 2022-2025 period.

Measuring the legacy of EYC 2024 in 5 years time we expect:

- developed youth information system
- easy access to information for young people
- plenty of local youth initiatives run by young people
- developed budget line for youth initiatives
- implemented youth policy strategy coherent with main city strategy documents
- Youth City Council recognized as an important and real advisory body to the Lublin City Council and the Mayor of Lublin
- strong position of Lublin as a national leader in implementing youth policies
- well-developed partnership between the city and youth organizations
- developed partnerships on national and European level between Lublin and youth networks/ organizations, public bodies, and EU institutions

All the city's effort to become EYC 2023 or 2024 is also part of our Lublin 2030 strategy, which offers important room to youth policy. Lublin 2030 shows city's vision of 2030 both in key thematic areas (including Youth as one of them) and key values based on European Union Treaty. It is in our best interest to fully use this possibility to improve the overall strategy on youth policy by smooth integration of the EYC process with the Lublin 2030 process and making them coherent.

One of the main and early assumptions we made is to continue most of the EYC activities far beyond 2024. We are going to start in 2022 and continue until 2024 to celebrate the culminating moment – the real youth celebration year. By that time, our planned activities will have been already well-structured and well-positioned within the city budget. Since they will not be only one-timers, it will be natural for them to continue.

When we think about possible risks, there are three considerable and probable risks that may occur:

- negative political views and actions on a national level especially towards certain progressive civil society organisations and civil right will influence the EYC

Poland is undergoing a politically turbulent period with a conservative national government and actions against certain groups and organizations. Along with some other big cities in Poland Lublin is an exception to this rule. Since 2010 the City is governed by liberal Mayor from Civic Platform Party (PO) and is the only big city in Eastern Poland that openly supports minorities and those repressed. Liberal Civic Platform has also majority in City Council.

- COVID-19 pandemic that will seriously affect both the city budget and EYC events

Our budget, similarly to 2023 one is calculated very carefully and in detail and any changes caused by the current situation have been made. It is a realistic one and the best we can have as it relies on the solid ground of public funds (the overall EYC budget remains relatively small compared to the city budget, which makes it even more realistic even if the city becomes economically disadvantaged).

The last 13 months also proved us ready to organize EYC events online if necessary and we are ready to do so if necessary. We have also revised all places where activities will be taken and checked them in terms of COVID-19 restrictions. We will try to organize as many events as possible outdoor while indoor activities will be organized with a strict compliance with relevant regulations.

- lack of other stakeholders participating in the budget beyond the Lublin Municipality

We need to be clear that at this moment the private sector is almost impossible to get involved financially in a few years perspective. However we have conducted a promised talks with important private and social partners who are waiting for the development of the situation. We stand on a solid public money ground and will resume detailed talks with our potential financial partners as soon as possible.

- change of political support for EYC 2024

What is most important, we have a strong support of both the mayor and the Lublin City Council.

- Lack of transparency and nepotism

We made significant changes to EYC management structure securing Council Board and Coordinator's independent position by distinguishing them from Mayor's office and creating official structure. By securing a balance between members of Council we are certain to restrain any external pressures.

For the evaluation of EYC external company will be hired. In order to assess achievements of qualitative indicators, annual surveys starting in 2022 is foreseen. The survey data of 2022 will be used as a starting point for the evaluation. Public presentations/discussions will be organized and results presented, annually.

Some of EYC impact, legacy and results will also be evaluated by the Municipality as a part of Lublin 2030 strategy monitoring and evaluation process.

11. FINANCIAL CONTRIBUTION

To secure preparation, implementation and follow up phases of EYC process we decided to divide funding sources into following categories:

1. Municipality budget

Funding that comes directly from Municipality of Lublin through following structures:

- city budget 2022-2025
- departments budgets (e.g. Culture Department, Social Participation Department, Education Departments)
- dedicated applications procedures (grants) for youth organisations secured in City's departments budgets
- dedicated parts of existing budget for young people within different city structures moved to EYC activities
- external EU Funds gained by Municipality
- external EU Funds gained by youth organizations

2. External projects

EU funding through participation in application processes and European projects. Poland is the biggest beneficiary of EU funds and Lublin as a part of the poorest region in Poland is considered as very strong in gaining EU funds. Lublin is one of the leaders in EU fundraising. We plan grants to be applied both by Municipality and by local youth organisations with culmination in 2024 mainly from Erasmus+ educational programme, European Social Fund and European cultural funds.

3. Sponsorship

We plan to engage local, regional and national business in preparation and implementation of EYC. Talks in progress.

4. Fundraising

We plan to involve wide range: individuals, profit and non-profit organisations both on local and national level.

5. National level funding

Governmental funds will be applied both by Municipality and for local youth organisations – both for EYC and for annual events that will become a part of celebrations.

All the budget categories are estimated. Budget is due to up to 15% changes. We will be happy to present more detailed information in a full application.

Source of income	Estimated total budget in Euro 2022-2024
Municipality	4 250 000
EU	2 100 000

Sponsorship & Fundraising	150 000
Regional Gov.	100 000
National funding	200 000
TOTAL:	6 800 000 EUR

City of Lublin budget data:

Annual budget for youth in the city (in Euro): **av. 10 470 000**

Annual budget for youth in the city (% of total annual budget): **av. 1,83%**

Estimated average % of budget for youth dedicated to EYC between 2021-2024: **38%**

12. ANNEXES – please include the following:

ANNEX I: Written proof of the town or city's interest in running for European Youth Capital 2023 (to be signed by the head of executive of the municipal authority).
ANNEX II: A signed and stamped statement of support by an independent local or regional youth council. If no local youth council exists, a relevant coalition of local youth NGOs should support the application with the municipality, in written form.
ANNEX III: A signed copy of the legal terms and conditions of the competition for the European Youth Capital (to be signed by the head of executive of the municipal authority).
ANNEX IV: A proof of the bank transfer of the application fee of €300, to the Youth Forum bank account details provided below. Note that the European Youth Forum will need to issue an invoice acknowledging the receipt of the payment, thus please together with the proof of payment provide the following information: full name, address, registration number of the entity making the payment.
ANNEX V: A statement declaring any external support (e.g. consultant services) requested to prepare the application, if applicable.

EUROPEAN YOUTH FORUM BANK DETAILS

Name of Bank	ING bank Marnix Business Branch
Address of bank	1, rue du Trône 1000 BRUXELLES BELGIUM
SWIFT or BIC code	BBRUBEBB
Account number	375-1009152-43

IBAN	BE66 3751 0091 5243
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www.europeanyouthcapital.org